

SECTION 011000 - SUMMARY

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:
 - 1. Work covered by Contract Documents.
 - 2. Work by Owner / under separate contracts.
 - 3. Owner-furnished products.
 - 4. Identification; Badges & Shirts
 - 5. Access to site.
 - 6. Coordination with occupants.
 - 7. Work restrictions.
 - 8. Specification and drawing conventions.
 - 9. Miscellaneous provisions.
 - 10. OSHA site visit notification.

1.3 WORK COVERED BY CONTRACT DOCUMENTS

- A. The Work of Project is defined by the Contract Documents and consists of the following:
 - 1. Refer to "Project Description" Exhibit E-011000.
- B. Type of Contract:
 - 1. Refer to "Contract Type" Exhibit E-011000.

1.4 WORK BY OWNER

- A. General: Cooperate fully with Owner or separate contractors so work may be carried out smoothly, without interfering with or delaying work under this Contract, work by Owner or work of other contracts. Coordinate the Work of this Contract with work performed by Owner or under separate contracts.
- B. Work by Owner: Owner will perform or separate contractor will perform the following construction operations at Project site:
 - 1. See "Work by Owner" Exhibit E-011000 for other work by Owner.

1.5 OWNER-FURNISHED PRODUCTS

- A. Owner will furnish products indicated. The Work includes receiving, unloading, handling, storing, protecting, and installing Owner-furnished products and making building services connections.
- B. Owner-Furnished Products: As indicated on Drawings and see "Owner - Furnish Products" in Exhibit E-011000 for list of Owner furnish products.

1.6 Identification:

- A. Badges
 - 1. The Contractor is required to obtain Identification badges from the University, at the prevailing rate, for use by all personnel on site as a method of identification. Obtaining badges shall be coordinated with the University's Project Manager prior to the commencement of work. Contractor shall provide the following information for each person working on the site:
 - a. Name
 - b. Company employed by
 - c. Time duration they will be on the project
 - 2. All Contractor personnel must wear their Identification badges visibly on hard hat when on University property. Hard hat display holder to be equal to Seton 90812. Contractors not wearing Identification badges will be requested to leave the construction site.
 - 3. Persons providing material deliveries are not required to obtain Identification badges if deliveries are limited, except by specific prior arrangement through the Project Manager, to 15 minutes occupancy, and only if the vehicle flashers are on.
- B. Shirts: Employee is required to wear a shirt with the Employer's company name clearly stated.

1.7 ACCESS TO SITE

- A. General: Contractor shall have limited use of Project site for construction operations as indicated on Drawings by the Contract limits and as indicated by requirements of this Section.
- B. Use of Site: Limit use of Project site to areas within the Contract limits indicated. Do not disturb portions of Project site beyond areas in which the Work is indicated.
 - 1. Driveways, Walkways and Entrances: Keep driveways, parking garage, loading areas, and entrances serving premises clear and available to Owner, Owner's employees, and emergency vehicles at all times. Do not use these areas for parking or storage of materials.
 - a. Deliveries to be unloaded at locations indicated on drawings.
 - b. Schedule deliveries to minimize use of driveways and entrances by construction operations.
 - c. Schedule deliveries to minimize space and time requirements for storage of materials and equipment on-site.

- C. Condition of Existing Building: Maintain portions of existing building affected by construction operations in a weathertight condition throughout construction period. Repair damage caused by construction operations.

1.8 COORDINATION WITH OCCUPANTS

- A. Full Owner Occupancy: Owner will occupy site and existing or adjacent building(s) during entire construction period. Cooperate with Owner during construction operations to minimize conflicts and facilitate Owner usage. Perform the Work so as not to interfere with Owner's day-to-day operations. Maintain existing exits unless otherwise indicated.
 - 1. Maintain access to existing walkways, corridors, and other adjacent occupied or used facilities. Do not close or obstruct walkways, corridors, or other occupied or used facilities without written permission from University's Project Manager and approval of authorities having jurisdiction.
 - 2. Notify University's Project Manager not less than 7 days in advance of activities that will affect Owner's operations.
- B. Partial Owner Occupancy: Owner will occupy the premises during entire construction period, with the exception of areas under construction. Cooperate with Owner during construction operations to minimize conflicts and facilitate Owner usage. Perform the Work so as not to interfere with Owner's operations. Maintain existing exits unless otherwise indicated.
 - 1. Maintain access to existing walkways, corridors, and other adjacent occupied or used facilities. Do not close or obstruct walkways, corridors, or other occupied or used facilities without written permission from Owner and authorities having jurisdiction.
 - 2. Provide not less than 7 days' notice to University's Project Manager of activities that will affect Owner's operations.
- C. Owner Limited Occupancy of Completed Areas of Construction: Owner reserves the right to occupy and to place and install equipment in completed portions of the Work, prior to Substantial Completion of the Work, provided such occupancy does not interfere with completion of the Work. Such placement of equipment and limited occupancy shall not constitute acceptance of the total Work.
 - 1. Consultant will prepare a Certificate of Substantial Completion for each specific portion of the Work to be occupied prior to Owner acceptance of the completed Work.
 - 2. Obtain a Certificate of Occupancy or Compliance from authorities having jurisdiction before limited Owner occupancy.
 - 3. Before limited Owner occupancy, mechanical and electrical systems shall be fully operational, and required tests and inspections shall be successfully completed. On occupancy, Owner will operate and maintain mechanical and electrical systems serving occupied portions of Work.
 - 4. On occupancy, Owner will assume responsibility for maintenance and custodial service for occupied portions of Work.
 - 5. Provide Consultant's reviewed and approved operation and maintenance manuals as outlined in Section 017823.
 - 6. Provide demonstration and training as outlined in Section 017900.
 - 7. Participate in "Building Ownership Turnover / Closeout Conference" as outlined in Section 013100.

1.9 WORK RESTRICTIONS

- A. Work Restrictions, General: Comply with restrictions on construction operations.
 - 1. Comply with limitations on use of public streets and with other requirements of authorities having jurisdiction.
- B. On Site Work Hours: Except as otherwise provided, normal working hours are 7:00 a.m. through 5:00 p.m., Monday through Friday, exclusive of University holidays. All work shall be scheduled for these hours except as otherwise provided herein or in the supplemental specifications, or as authorized by the Project Manager. Except where work outside the normal working hours is required by the contract documents, the Contractor shall be liable for all charges resulting from said work, including but not limited to security, maintenance standby, etc.
- C. Existing Utility Interruptions: Do not interrupt utilities serving facilities occupied by Owner or others unless permitted under the following conditions and then only after providing temporary utility services according to requirements indicated:
 - 1. Notify University's Project Manager not less than 10 days in advance of interruption.
 - 2. Obtain University's Project Manager written permission before proceeding with utility interruptions.
- D. Noise, Vibration, and Odors: Coordinate operations that may result in high levels of noise and vibration, odors, or other disruption to Owner occupancy with Owner.
 - 1. Notify University's Project Manager not less than 10 days in advance of proposed disruptive operations.
 - 2. Obtain University's Project Manager written permission before proceeding with disruptive operations.

1.10 SPECIFICATION AND DRAWING CONVENTIONS

- A. Specification Content: The Specifications use certain conventions for the style of language and the intended meaning of certain terms, words, and phrases when used in particular situations. These conventions are as follows:
 - 1. Imperative mood and streamlined language are generally used in the Specifications. The words "shall," "shall be," or "shall comply with," depending on the context, are implied where a colon (:) is used within a sentence or phrase.
 - 2. Specification requirements are to be performed by Contractor unless specifically stated otherwise.
- B. Division 01 General Requirements: Requirements of Sections in Division 01 apply to the Work of all Sections in the Specifications.
- C. Drawing Coordination: Requirements for materials and products identified on Drawings are described in detail in the Specifications. One or more of the following are used on Drawings to identify materials and products:

1. Terminology: Materials and products are identified by the typical generic terms used in the individual Specifications Sections.
2. Abbreviations: Materials and products are identified by abbreviations scheduled on Drawings.
3. Keynoting: Materials and products are identified by reference keynotes referencing Specification Section numbers found in this Project Manual.

1.11 MISCELLANEOUS PROVISIONS

A. OSHA SITE VISIT NOTIFICATIONS

1. Contractor shall notify the University's Project Manager immediately when OSHA visits a University Project. The Contractor shall provide copies of correspondences documenting violations, corrective actions, and no action required issues.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 011000