

FORM OF PROPOSAL



U of R Project Name:
U of R Project Number:

FORM OF PROPOSAL

1.1 GENERAL

- A. Pursuant to and in compliance with your Invitation to Bidders and the Information to Bidders relative thereto and all of the Contract Documents including any Addenda issued by the Consultant and mailed to the undersigned prior to the opening of Bids whether received by the undersigned or not, we

hereby propose to furnish all plant, labor, supplies, materials and equipment incidental to Work as required by and in strict accord with the applicable provisions of the Drawings and Specifications entitled "University of Rochester, insert project name" all to the satisfaction and approval of the Consultant and the Owner in accordance with the terms and conditions of the Contract Documents for the following sum:

Bid: \$ _____

_____ Dollars

Any Qualifications shall be submitted on a separate page and be attached to the Form of Proposal. Bids to include all scope outlined in the construction documents issued for bidding. Modifications to the scope will void the bid.

1.2 BID SECURITY

- A. Attached hereto is a Bid Bond in the amount of five percent (5%) of the Base Bid.

1.3 WORK DAYS REQUIRED

- A. Provide # of work days required to complete the project from date of site access. _____.

1.4 ALTERNATES

- A. We agree to adjust the basic amount of our lump sum Base Bid if any or all of the following Alternates are accepted by the Owner.

- B. Alternate No. 1: Performance Bond and Labor & Material Payment Bond

(ADD)

_____ Dollars

(\$_____).

FORM OF PROPOSAL



C. Alternate No. 2:

(ADD)
_____ Dollars
(\$_____).

D. Alternate No. 3:

(ADD)
_____ Dollars
(\$_____).

E. Alternate No. 4:

(ADD)
_____ Dollars
(\$_____).

F. Alternate No. 5:

(ADD)
_____ Dollars
(\$_____).

G. Alternate No. 6:

(ADD)
_____ Dollars
(\$_____).

1.5 UNIT PRICES

A.

(\$_____ / _____).

B.

(\$_____ / _____).

FORM OF PROPOSAL



C.
(\$ _____ / _____).

D.
(\$ _____ / _____).

E.
(\$ _____ / _____).

F.
(\$ _____ / _____).

1.6 SUBCONTRACTORS

A. This Proposal was prepared using the following Subcontractors:

Plumbing:

HVAC:

Electrical:

Firestop Systems:

:

:

1.7 SUPERINTENDENT TIME

A. Is a full time Superintendent assigned to the project? (check one) ____yes; ____no

FORM OF PROPOSAL



1.8 M/WBE SUBCONTRACTORS – Important, please check this box if none used.

A. This Proposal was prepared using the following Minority Owned & Women Owned Business Enterprise Subcontractors:

Name DBE MBE WBE _____
% of Construction Cost

Name DBE MBE WBE _____
% of Construction Cost

Name DBE MBE WBE _____
% of Construction Cost

Name DBE MBE WBE _____
% of Construction Cost

(Attach list if additional lines are required.)

1.9 ACCEPTANCE

A. When this Proposal is accepted, the undersigned agrees to enter into a Contract with the Owner as provided in the Form of Agreement.

1.10 AFFIRMS

A. The undersigned affirms and agrees that this Proposal is a firm one which remains in effect and will be irrevocable for a period of forty-five (45) days after opening of Bids.

1.11 TYPE OF BUSINESS

A. The undersigned hereby represents that it is a _____ (Corporation, Partnership, or an Individual). If a Corporation, then the undersigned further represents that it is duly qualified as a Corporation under the laws of New York State and it is authorized to do business in this State.

1.12 PLACE OF BUSINESS

A. The following is the name and address of the person to whom all notices required in connection with this Proposal may be telephoned, mailed or delivered:

Name _____

Address _____

Telephone _____ Telefax _____

FORM OF PROPOSAL



1.13 EXECUTION OF CONTRACT

- A. When written Notice of Acceptance of the Proposal is mailed or delivered to the undersigned within forty-five (45) days after the opening of Bids, or anytime thereafter should the Proposal not be withdrawn, the undersigned, within ten (10) days, will execute the Form of Agreement with the Owner.

1.14 ADDENDA

- A. Any addenda issued by the Consultant and mailed or delivered to the undersigned prior to the Bid opening date shall become part of the Contract Documents. The Bidder shall enter on this list any addenda issued after this Form of Proposal has been received and shall fill in the addenda number and date.

Addendum No. _____ Dated: _____

Addendum No. _____ Dated: _____

Addendum No. _____ Dated: _____

(Sign Bid Here)

Dated _____, 20_____ _____

Legal Name of Person, Partnership or Corporation

By _____

Title _____

Address _____

Email _____