

## INFLUENZA SUPPLEMENT TO THE PROJECT REQUIREMENTS LETTER

### **The University of Rochester Requirement for Influenza Vaccination:**

Consultant & Sub-consultant Employees:

New York State Department of Health requires tracking of flu vaccination status for all consultants that are working at the University of Rochester Medical Center (URMC) during the flu season (Sept – March). In order to meet this obligation, Planning and Project Management is requiring all Consultants to be responsible for compiling this information for both their staff and all sub-consultants. Consultants are to issue flu sticker with verification of employee or sub-consultant employee influenza vaccination documentation & photo ID or verification that the employee or sub-consultant employee has already obtained an up to date flu sticker. Stickers to be adhered to University ID's only. Stickers will be provided by the University. Consultants are required to retain verification information on file for one year. Information will be subject to University Audit.

All employees or sub-consultants employees without a sticker will be required to wear a surgical mask while in areas where patients may be present. At URMC, that is defined as anywhere that is potentially within 6 feet of a patient including patient rooms, exam rooms, waiting areas, nursing stations, lobbies, corridors, and any other locations where patients may be present. People who have been vaccinated for less than two weeks shall also wear a mask.

End of Section

*University of Rochester, Influenza Supplement to the Project Requirements Letter-1-18-17- Consultants*