Listserve home page:



1) Click on the list of your choice.

💣 ENG_396	English 396 (19 Subscribers)
💣 ENG_551	English 551 (12 Subscribers)
FACILITY_NOTICES	Facilities Notifications (563 Subscribers)
FACULTY_REG	College Faculty List (664 Subscribers)
💣 FCC_ARIA	Announcement list for FACSAria cancellations (0

2) A login will be required. Click the "Subscribe or Unsubscribe" link to the right.



3) Enter your name and email address and then click the "Subscribe" button.



4) You will be emailed a confirmation with a subject line of "Command Confirmation Request". To confirm, just click the link in the email.

Your command: SUBSCRIBE FACILITY_NOTICES Brenda Pitoni requires confirmation. To confirm the execution of your command, simply click on the following link: <u>https://lists.rochester.edu/scripts/wa.exe?OK=C02E7123</u> Alternatively, if you have no WWW access, you can reply to this message and type OK as the text of your message. If you receive an error message, try sending a new message to <u>LISTSERV@LISTS.ROCHESTER.EDU</u> (without using the "reply" function) and type OK C02E7123 as the text of your message. Your command will be cancelled automatically if LISTSERV does not receive your confirmation within 48h. After that time, you must start over and resend the command to get a new confirmation code. If you change your mind and decide that

command to get a new confirmation code. If you change your mind and decide that you do not want to confirm the command, then simply discard this message and let the request expire on its own.

Autoria and Autori

5) A confirmation will appear on the Listserve web site.



Subscription complete!

6) To subscribe to additional lists, return to the Listserve home page:

https://lists.rochester.edu and repeat the above steps.