

University Central Utilities

Energy Operations Group

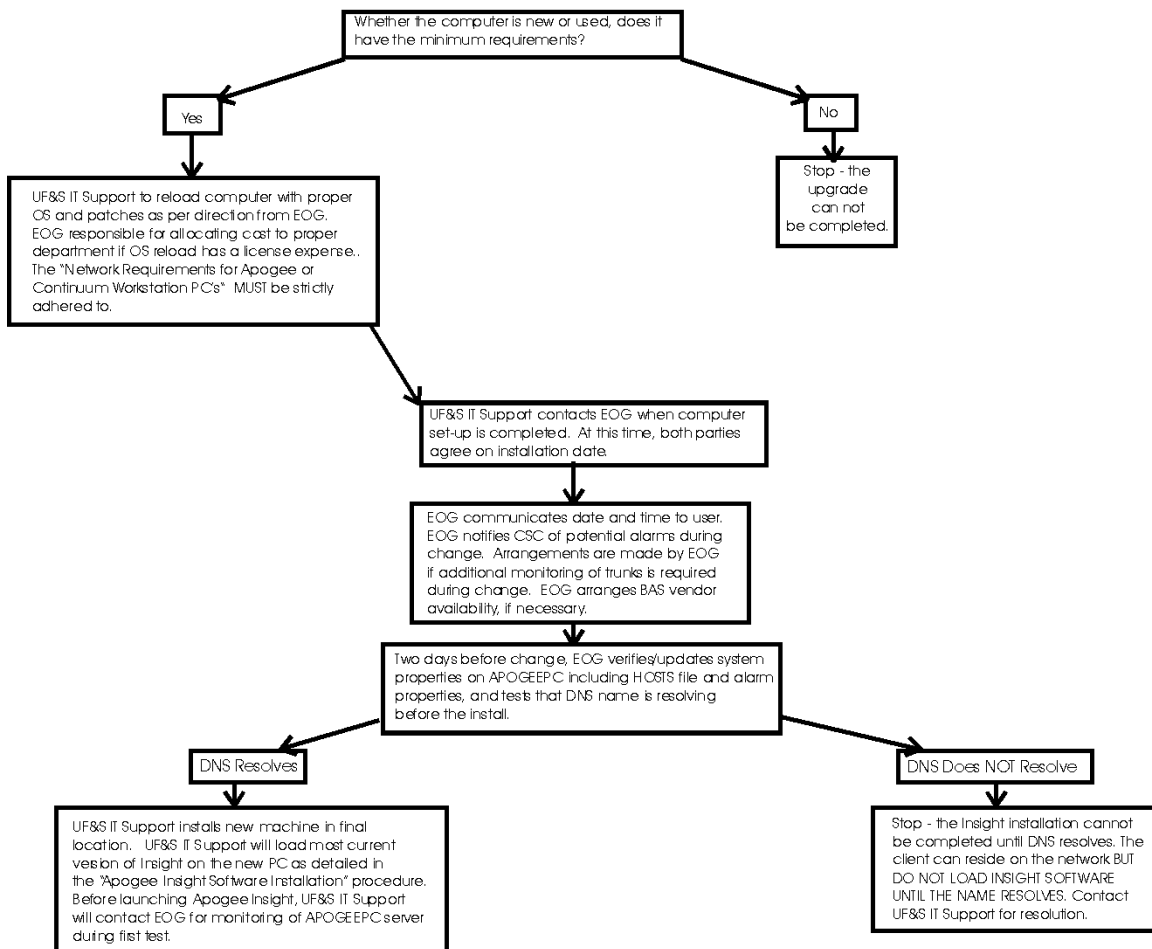
Procedure applies to: River Campus Medical Center AOP PPM
 Residential Life Central Utilities Support Ops

Procedure narrative:

NETWORK REQUIREMENTS FOR APOGEE OR CONTINUUM WORKSTATION PC's

Procedure for Computer Addition/Replacement to BAS

8/5/03



1. All PC's must be set up with static TCP/IP protocol. In the MC, TCP/IP addresses must be excluded from the DHCP pool. It is the responsibility of UF&S IT Support to arrange this with UTD and ISD departments.
2. All new PC's will be named with the following convention:
 - "SiteBuildingRoom" or "SiteAreaRoom"

- Only alpha/numeric characters are allowed. No special characters, dashes, dots or spaces are allowed.
3. All PC replacements will have the same TCP/IP address and name as the original machine per UF&S IT Support policy.
 4. Each new or replacement PC will have the Global EOG Administrator group added as users.
 5. Each new or replacement PC name and TCP/IP address must resolve forward and backward at the Apogee Insight server before a workstation can be installed.

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